



PMCC Board Meeting Agenda

Thursday, August 17th, 2023, 7:00pm

via Zoom

1. Call To Order 7:01pm

In Attendance: David Cousins, Pierre Gallant, Anne Girbav, Lindsay Graf, Mike Goetz, Amber Kostuchenko, Tim Loblaw, Paul Longley, Steve Renaud, Janice van Veen

Regrets: Taimi McMillan

2. Adoption of Agenda

3. Approval of Minutes

- [Minutes from July 20, 2023 Meeting](#)

Motion to approve the minutes moved by Pierre, seconded by Tim, **motion carried**

4. Old Business

Resolved

- Lindsay posted 2022-23 financials to [website](#)
- Janice included a link to the financials in her next membership email which went out on August 15.
- Janice followed up with the City about our banner (it was covered by other banners) – they extended our banner display until July 30
- Janice and Pierre met with Val Tepes on August 8

Outstanding

- Mike to send league reps a copy of the curling etiquette document once the final copy has been approved by the board: Janice sent final wording to the City and is [included in the Drive](#) for this meeting. **ACTION:** Mike to send a copy to league reps
- Mike to implement proposals to secure the portmoodycurling.ca domain name, liaising with Janice – still to be done, not urgent

5. President's Report

- No formal report this month
- Both staff contracts have been finalized

6. Treasurer's Report

- [Financial statements](#) up to the end of July are posted on the drive
- [\\$68k received from Curling I/O for August payout](#)
- [Review of league registration numbers](#) – For evening leagues (most popular) Friday night is full, Tuesday night is nearly full, Monday mens and Wednesday night are low, with less than 20 registrations on both of those nights
- Bar bookkeepers are being trained
- When appropriate, Paul is using funds from reserves to pay for designated expenses, and will replenish those reserves as funds come back into the club

MOTION: All funds for leagues will be managed and distributed through Vancity only

Moved by Paul, seconded by David, **motion carried**

7. Club Manager's Report

- [Club Manager's Report - August 17, 2023](#)

As of August 17th, we have 236 adults + 8 juniors for a total of 244 members registered. On the same date last year we had 160 adults + 9 juniors for a total of 169, an increase of 75 members compared to last year at this time.

Curling season starts a little earlier this year than previous years; we should make sure that this is communicated in our promotional efforts leading up to the new season

Open House

- Street curling has been approved by the City
- So far we only have one volunteer confirmed for the open house. League reps are strongly encouraged to attend and bring additional people to assist

8. Curl BC Safe Sport Documents

ACTION: Amber to review these documents and report back to the board

9. Committee Reports

City Relations Committee

Meeting with Val Tepes – [Notes taken by Janice](#)

Val intends to only train ice staff to a Level 1 standard (Janice would prefer that they be trained to Level 2)

Val seems to be able to get some things done (eg. improved seating in the downstairs lounge is budgeted for next year)

Tim has connected with the local Federal NDP representative Bonita Zarillo and will invite her to come to the Open House

By Friday Aug 18 David will personally invite all of the local council members to our Open House

To continue to bring forward the club's needs on behalf of the members, David and Pierre intend to move from the administrative route to the political realm

Bar Committee

Sign is up, Connor is getting stock, everything is on track for the bar to open on Sept 9 for the Open House

Finance Committee

Nothing additional to report, no other members on this committee yet

Strategic Planning Committee

Two people have expressed interest in joining the committee

Via Sport Grant Committee

No progress thus far

Janice identified that the priority is to book at least the first Try Curling session date, and determine how much to charge.

Board agreed on Saturday Sept 16 for the first Try Curling session, with the same fee as last year.

Governance Committee

Nothing to report

Three members (Amber, Tim, Moira Crawford)

Social Media Committee

Report from Lindsay:

1. Those that follow our socials can see we have mainly focused on registration and the Open House. Our posting will ramp up over the next few weeks as we get closer to the season start.
2. We had our graphic design volunteer make us the Open House poster which you all saw. It is on our socials and website and we are getting them put up in the community. We are going to see if Connor can use his contacts at the Breweries to get them up there.
3. Canva: We have contacted Curl BC as apparently they are helping facilitate the PRO version of this, right now we have the free version. Just waiting to hear back as to how we can get this going. If we can have it free of cost it would be worth it as there is much more access to graphics/tools etc. The free version has very limited/generic stuff available.
4. Started our new Threads account (the Meta version of twitter) and have posted about the open house and will continue to post on there when we do any posting.

10. New Business

- Criminal Record Checks
 - **ACTION:** Mike will check with Darren to find out if coaches also need to do a vulnerable persons' check
- Gail Burak Funspiel Request
 - Organizing committee is asking for the board to offer a broom as a prize (\$112). Board approves
- Curling Rocks
 - Group in Winnipeg has purchased the old rocks for \$3000
 - Janice is working to arrange delivery of the rocks; the buyer has already sent the funds
 - There is somewhat of a labour cost to prepare the rocks to ship
 - Thanks to Steve who sold his own rock back to the club so that we could have the full set of 64 rocks to sell
- Hosting request for BC Winter Games Playdowns
 - Janice has had a request from Bruce Renwick (Competitions Manager for Curl BC): he would like us to have the BC Winter Games Region 3 playdowns at Port Moody this December
 - Dates are Dec 8, 9, 10 – 10 draws for girls, 7 draws for boys
 - This will not impact Friday Rocks (Friday's draws will be in the afternoon)
 - The issue is that three leagues would lose their slot on Sunday (newbies, lessons, doubles)

- There is benefit to the club and the City in terms of exposure. We can also leverage this and similar opportunities as a way to emphasize the importance of establishing and maintaining a good ice surface

MOTION: That the club pursues hosting the BC Winter Games playdowns as per the dates specified

Moved by Tim, seconded by Paul, **motion carried**

11. Any Other Business

12. Next Meeting

- Future Meeting Dates:
 - Wednesday September 6, 8pm
 - Wednesday October 4, 8pm
 - Thursday November 2, 7pm
 - Wednesday December 6, 8pm

13. In Camera

14. Adjournment 8:11