



# PMCC Board Meeting Minutes

*Thursday, July 20th, 2023, 7:00pm*

*Port Moody Recreation Centre - Party Room Behind the Lounge*

## **1. Call To Order 6:54pm**

In Attendance: David Cousins, Pierre Gallant, Anne Girbav, Lindsay Graf, Mike Goetz, Amber Kostuchenko, Tim Loblaw, Paul Longley, Janice van Veen

Regrets: Taimi McMillan, Steve Renaud

## **2. Adoption of Agenda**

Agenda approved without alterations

## **3. Approval of Minutes**

- [Minutes from June 21, 2023 Meeting](#)

Minutes approved without alterations

## **4. Old Business**

### **Resolved**

- Minutes from April 13 updated to include Janice's attendance
- Minutes from May 8 distributed to league representatives
- New bank signing authority forms are prepared and will be signed at the meeting
- Janice informed league members of ice technical job posting
- Janice sent an e-blast with specific requests for volunteers
- Janice contacted Mary and Bob to see if they are willing to run the Funspiel again this year (they would like to step down)
- Janice included option to volunteer in Curling I/O re-registration forms
- Janice received approval from the City for a [Curling Guidelines](#) sign
- Paul produced new year-end financial reports (see below)

### **Outstanding**

- Paul: recommendation on investing cash reserves – see treasurer's report

- Paul: explore options for utilizing our current Telus contract for cellphone line – see treasurer’s report

## 5. President’s Report

- Thanks to Anne and Lindsay for representing us at the Slo-Pitch for Kids/Make a Wish Foundation ball tournament. In conjunction with the Game of Stones Bonspiel people they raised \$28K of the total \$131K raised. Well Done!
- Congratulations to Dale Gregory for receiving special honours from CurlIBC. He was recognized with a Lifetime membership for his many years of service and volunteering.
- Last but not least - a big thank you to Mary Dyk for volunteering to take headshot photos of the Board and staff members.
- I want to recognize that our Bar manager is here tonight - Connor Rafferty.
- I forwarded an ice rate comparison to all to review. Questions?
  - It was noted that while the report was interesting, it was in some ways an apples-to-oranges comparison.
  - At prime time we are running at a 16% discount compared to hockey
  - The information from this comparison report can be used by the city relations committee
- We all have now been made aware the City of Port Moody is considering a fee increase, as well as implementing a “Priority Residents” fee. I will leave the details to be discussed in the City Relations Committee report tonight.
- We called out for volunteers for committee work. Again, I will leave that up to the Committee Chairs to discuss.
- Had a meeting with two accredited curling coaches (Tracey Crawford-Smith & Melissa Sim) relating to their concerns with the Open House. I forwarded those concerns to all of you. Discussion?
  - Not having ice available will impact open house attendance, particularly for new people
  - The general consensus was that making the ice available is preferable
  - Unclear about where the significant risk is – how is the open house different than a Try Curling session, where we also have dozens of newbies on the ice?
  - Anne is willing to take charge of the open house, get several volunteers for all aspects including assisting coaches on the ice
  - Idea: “bring a friend” – the member gets their name in a draw
  - Why are we doing the open house? We are selling *community*, not just curling
  - Members who have signed up already are insured, new people who want to try throwing a rock must sign up for insurance (\$2pp)

**MOTION:** to proceed with the open house as planned and have ice available for new curlers to try. The club will cover the \$2 insurance for new curlers

Paul moved, Anne seconded. **Motion carried**

- Tracey & Melissa have been approached by members asking for specific clinics. They identified 6 possible items. The suggestion is to poll the membership and choose the top two clinics. This needs much more massaging.
  - David will provide more info and Lindsay can run a poll when we are ready to
- I think this is an ideal topic for Strategic Planning - for the following year (2024). What do we want to accomplish? What is the vision? Where are we going?
- Earlene Graham presented an idea to Coquitlam Council, representing the Coquitlam Curling Association, to establish a new curling centre. She made some comments that are open for interpretation, including:

In 2018, Coquitlam's curlers moved out of the facility at Poirier and relocated to Port Moody, merging with the Port Moody Curling Club.

That arrangement may not work for much longer, according to Graham.

During the approximately 22-week curling season, approximately 10,500 curlers skip, sweep, and hurry at what is quickly becoming an old facility, according to Graham.

"What happens to the joint membership of Port Moody and Coquitlam when that building completely ages out?" she asked the council. "Where will these people go when this building is no longer?"

- I believe we need to have a stronger political presence to advocate our situation to Port Moody. Earlene's words may be beneficial to our cause to "encourage" Port Moody to not kill the goose that laid the golden egg. To do that means we have to have the numbers. It's pretty simple. Actually doing it is the challenge!
  - There was some concern that Earlene's comments as reported in the press were taken out of context
- Registration is open. I will let Janice give the numbers. I know there are some hurdles we should address relating to second draws and our stance. This is problematic as all of us have allegiances to specific leagues - me included. We need to determine what is in the best interests of the Club, today and tomorrow.

## 6. Bar Manager's Report

- This is Connor's first full year in control of the bar

- All four of our bartenders are returning
- We will no longer have a “lead” bartender; all bartenders will be equal
- Connor is asking the board to redirect concerns from bartenders to him
  - Board agreed that anything bar-related should go to Connor first
- Icemaker and fridge will be serviced, will cost \$550 (basic maintenance)
- Will have monthly showcased beers, taking more beers from local breweries
- The City have to renew the liquor license (they are officially the operator) – they have to submit the license
  - Anne suggests Connor remind the City to proceed with the license renewal

## 7. Treasurer’s Report

- [2022-23 financials](#) complete
  - **ACTION:** Lindsay to post financials to website
  - **ACTION:** Janice to include link to financials in her next membership email
- \$35k cash reserves, currently earning 2% in our savings account

**MOTION:** to invest the club’s reserves in a higher interest investment vehicle with the obligation to report back to the board

Moved by Paul, seconded by David. **Motion carried**

- [2023-24 budget](#) has been prepared

**MOTION:** adopt the 2023-24 budget as presented

Moved by Paul, seconded by Pierre. **Motion carried**

- Explore Telus for the main club phone line
  - The bar has a phone with voicemail and call waiting
  - Paul contacted Telus and switched the calling feature to call forwarding
  - There is a possibility to use the call forwarding for Janice (ie. use the bar line as the club’s main phone line and forward that number to Janice’s phone)
  - The only issue with this is that you have to be physically at the phone in order to change the call forwarding number; you can’t do this remotely. In addition, Janice’s outbound number when making calls would not be the same number
  - The consensus was that the current situation with Janice’s phone is adequate and can remain in place for the time being; the bar phone line could be an option in the future should the need arise

## 8. Club Manager’s Report

- [Janice's Report](#)
- As of today, 111 members have signed up for the 2023-24 season
- Moody St. banner is up – the City had a scheduling error, resulting in our banner being covered by other banners. Janice will be following up with the City
- The City's digital board will promote the open house: Aug 25 - Sep 8
- Patterson digital board: awaiting board replies with preferred design option
- New equipment needed. [Quote from Olson for grippers](#)

**MOTION:** Janice investigate getting youth large grippers and proceed with with purchase of grippers with a total budget of \$5500

Amber moved, Pierre seconded. **Motion carried**

- New broom order: City will order new brooms they are asking us to pay 25% of the total cost
- Barry Ayers is providing new sliders

## 9. Curl BC Safe Sport Documents

Tabled

## 10. Committee Reports

### Bar Committee

Equipment has been purchased (white board, wine fridge), waiting for installation

### Finance Committee

One individual has reached out to join the committee

Bar bookkeeper: Jane Lawton & Carol Volpatti have volunteered to share the duties.

### City Relations Committee

- Meeting with Nathan Taylor and Joanne Roemer: July 18, 1pm
  - Meeting went rather well, Nathan is new (coming from Poco). They are not the decision makers; they are the administrators
  - Proposed 3% price increase for curling – they were aware but they don't know when it will be applied. The information we have received since the meeting is

that it will be applied August 1, 2024 (we can assume this will be the *minimum* price increase)

- Residency – it's good practice for the City to do an audit of who they serve. They are well aware that the facility supports residents from other municipalities
- Generally supportive and forthright. They like dealing with Janice – Janice is the face of the club and is more permanent than board members who come and go
- The committee is planning a meeting with their boss (Val Tepes) – looking for more opportunities to work together
- Staffing – perhaps there are opportunities for us to support them as we have done in recent seasons
- Good meeting; cordial, helpful, receptive
- Curling Etiquette Signage
  - Board to review signage wording (Janice will send email)
  - League reps should be given a copy once approved

**ACTION:** Mike to send league reps a copy of the curling etiquette document once the final copy has been approved by the board

### **Strategic Planning Committee**

- One league member has volunteered to join the committee

### **Via Sport Grant Committee**

- Nothing to report
- Paul has had a few emails with Melissa; she does not wish to be on the committee but is willing to offer guidance

### **Governance Committee**

- One interested and well-qualified league member has volunteered to join the committee

### **Social Media Committee**

- New stick curling league added
- Lindsay now has access to the social media accounts
- Lindsay to liaise with graphic design volunteer for future projects (open house poster)

## **11. New Business**

## **Sponsorship**

- [Corporate Sponsorship Packages](#)

Now is the time to start promoting sponsorship packages for the new season

Proposal: use volunteers to promote sponsorship

## **Juniors Benevity Community Impact Fund**

Darren (Juniors league rep) has a connection to a company which runs this fund that promotes volunteerism

The juniors are now getting a cheque for ~\$600 through this fund

## **Rocks for sale**

64 of our old rocks are still for sale. Board directs Janice to promote these rocks to sell; price them to preferably sell as a set (\$3k OBO) or \$50 per rock.

**ACTION:** Janice to advertise old rocks for sale

## **Domain Name management**

Mike advised the board that the club's domain name (portmoodycurling.ca) needs to be protected with limited access.

**ACTION:** Mike to implement proposals to secure the domain name, liaising with Janice

## **12. Any Other Business**

## **13. Next Meeting**

- Future Meeting Dates:
  - Thursday August 17, 7pm (Zoom)
  - Wednesday September 6, 8pm
  - Wednesday October 4, 8pm
  - Thursday November 2, 7pm
  - Wednesday December 6, 8pm

## **14. In Camera**

## **15. Adjournment 8:51pm**