

2022 PMCC AGM

Date: Saturday March 12, 2022

Time: 1:00 pm to 2:30 pm

Location: Via Zoom

- 1. Call to Order:** Earlene Graham, Chair called the meeting to order at 1:00 p.m.

Those in attendance: Earlene Graham, Jane Lawton, Terri Evans, Barry Ayers, Lindsay Graf, Anne Girbav, Mim Quigley-Metcalf, Jack Baretto, Kim Barrett, David Cousins, Sandra Dulong, Pierre Gallant, Mike Goetz, Dale Gregory, Gail Hartigan, Stacy Holt, Melissa Hyndes, Nancy Johnston, Audrey Katz, Raye Kelly, Darren Kent, Lawell Kiing, Paul Longley, Wendy Marr, Debbie McCloy, Peter Muir, Gord Murray, Maureen Newell, Valerie Newman, Kevin Perry, Steven Renaud, Kristine Renaud, Brian Siemens, Melissa Sim, Robert Staines, Grace Swaisiland, Bob Wallace, Janice van Veen.

The meeting requirement of a quorum of 15 members was met with 38 attendees. The notice of the AGM was sent on February 14, 2022 exceeding the required minimum of 21 days prior to the AGM.

2. Revisions to the Agenda:

Mim requested two revisions to the agenda:

- Add a new Section 2 - Revisions to the Agenda.
- Change the item under New Business to indicate that Sandra Dulong will speak to it, not Randy Dulong.

No further changes were requested.

3. A Moment of Silence for Members Passed –

Earlene Graham read the names of members passed:

Gail Burak
Sandra Olynk
Jean Thorpe
Doug King
Bob Hainsworth
Ronald Elliot
Al Startin
Glen Miller

In remembrance of our curlers who have passed away, one-minute of silence followed.

4. Adoption of the minutes of March 13, 2021 AGM.

Earlene Graham asked if there were any errors or omissions noted in the AGM minutes of March 13, 2021, none were noted. The minutes were adopted as circulated.

5. Financial Report – Jane Lawton Treasurer

The final financial report for 2021 cannot be produced until after April 15th once all of the league accounts are settled. The interim financial report is included in the minutes, please see Schedule A, starting on Page 18.

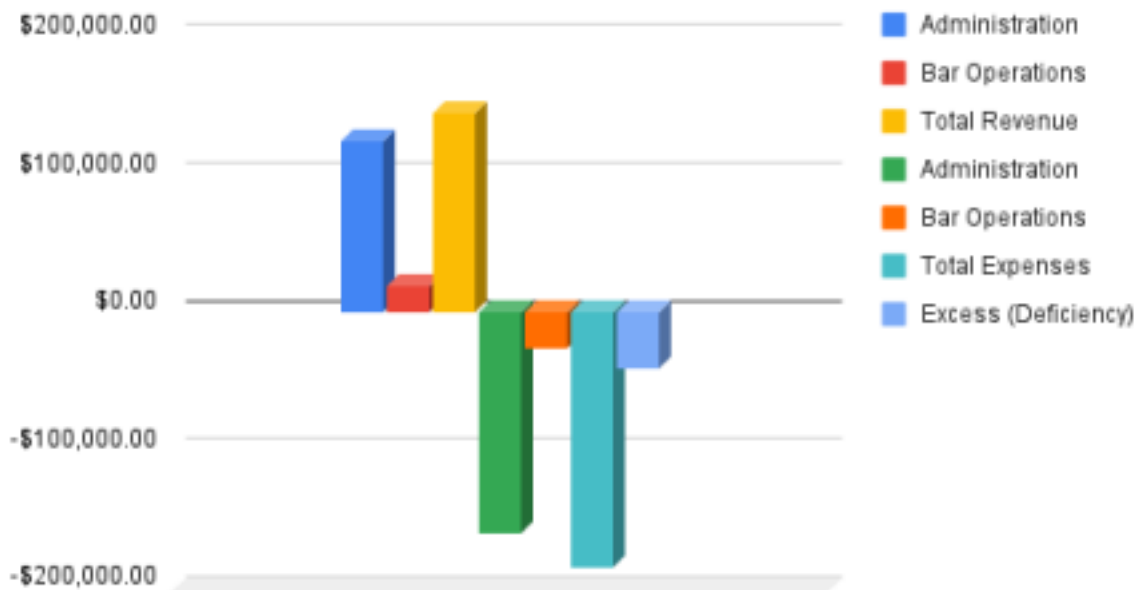
Membership for this curling year compared to the last curling years is good to see. Considering that we have been dealing with a pandemic, our membership numbers have returned to close to normal.

Membership	2020	2021	2022
Adult	504	68	527
Junior	48	13	52
Totals	552	81	579

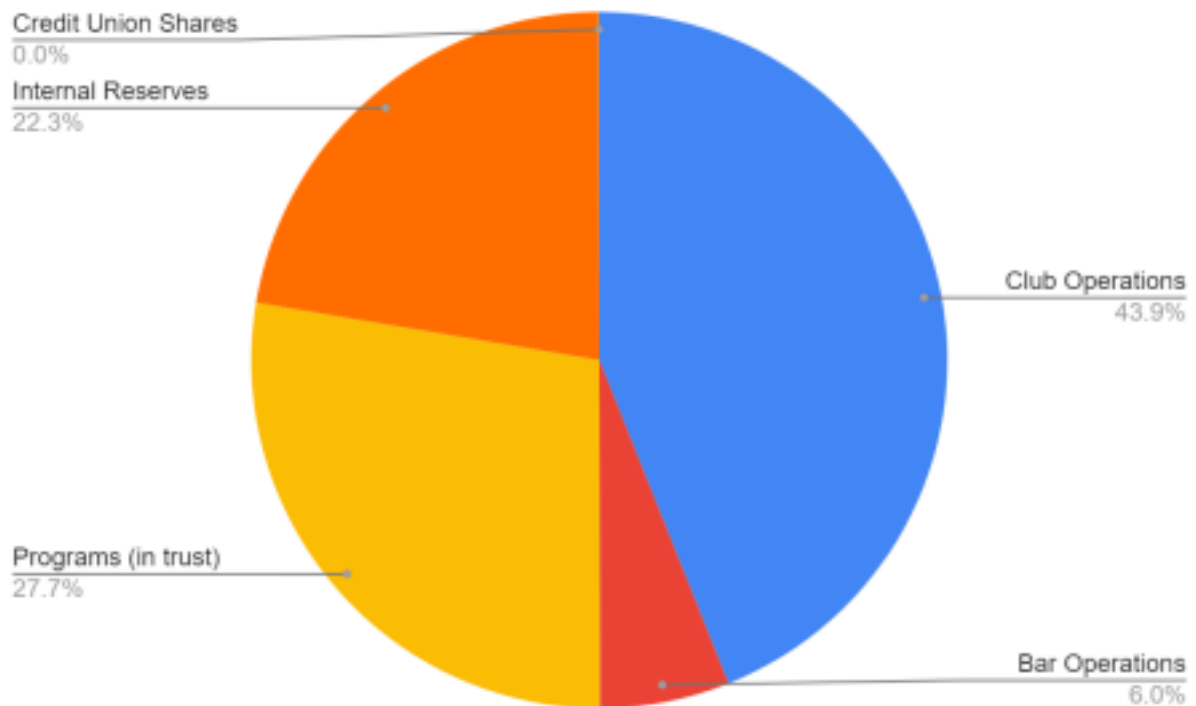
The graph below is a visual representation of the Financial Report. Due to a variety of factors, the revenue brought into the Club is less than the expenses. These factors include low membership fees, no gaming grants and limited other fundraising. All of the operating costs have increased including insurance. Our pandemic costs were about \$3,600, which we hope not to have next year. We have also had a part-time Club Administrator, who has been a great benefit to the Club. Finally, the Coquitlam grant, which has been used for staffing, will be used up this year.

The Bar Operations are also in a deficit this year. Following Public Health Orders, the Bar had to shut down for most of the year.

Revenue and Expenses



Cash on Hand



The pie chart shows the cash on hand as of the interim report date. Some of these funds are earmarked for remaining expenses for the year. The program cash is money held in trust by the Programs and Leagues and are expected to be mostly spent by the end of the year. We have been fortunate to have reserves to carry us through a rough couple of years.

The 2022-23 Budget shows an increase in Club Membership fees up to \$50 and \$10 for ice improvement costs. The increased PMCC fee level would still be in the low end of the range of curling clubs surveyed. Even with this increase in fees, we are still predicting a deficit. This is due to a number of factors including increases in operating costs such as insurance and administration/accounting fees. We are actively looking for other sources of funding including grants, apparel, and other options. However, the Club may need to further increase our primary source of revenue, Club Membership Fees, in order to cover the increased costs.

Jane’s Additional Financial Comments:

Our membership numbers have almost rebounded.
 COVID hit our bottom line.
 The February 10th report indicated a Loss of \$34,000, see report in Schedule A.
 Our club fees are one of the lowest in the Province.
 The bar has lost money having to be closed, but we are starting to recover.
 Thank you to Peter Muir for keeping the bar going as much as possible and thank you to the COVID Committee for keeping us safe.
 We have used the final year of the Coquitlam Grant which was mostly used for

staffing.

The Board has approved a membership fee increase to \$50 plus and \$10 ice improvement fee to bring us more in line with other clubs and improve our financial position.

We need to find additional funding from other sources such as fees and gaming grants.

The floor was opened to questions for the Treasurer:

Question: What does a league do when their year end windup is after our fiscal year end?

Answer: The league will have to report and deal with the expenses in our next fiscal year.

Question: Is the bar making money during the daytime?

Answer: Leagues request the bar so it works with their draws, and they must meet the minimum to pay for the bartender. Additionally, we advertise at the bottom of the stairs on a sandwich board that the bar is open. The bar is open if it at least can break even, and daytime curlers drink enough to at least meet the minimum.

Question: Do we work with the hockey association to open the bar when they are having tournaments in the building?

Answer: We have had it available to them and they do come over. We have had discussions with them about their tournaments but the last we heard they wanted a cut of the proceeds. Nothing has been heard since. We do put a sandwich board in the hockey area too when the bar is open, and they are there.

Peter explained that we are showing a deficit in the bar partially because we purchased enough product for the season last fall in anticipation of bonspiels to come. We do have a stockpile, but we have returned some of it and have been selling more of course now that it's open. Peter believes that by our year-end we should not be showing a large deficit due to unsold stock.

Jane added that we have also suffered additional accounting costs due to the fact we were out of compliance with CRA and the Gaming Branch in relation to our income tax and our record keeping for 50/50 draws, etc. We had to spend additional funds to move into a state of compliance. Part of it is league accounting issues related to lack of proper and clear record keeping which required us to pay the bookkeeper to manually search through receipts. Also lack of record keeping for 50/50 draws and confusion about GST. The more leagues can do to follow the financial procedures and use WAVE our financial administration costs should be reduced leading to our overall administration costs going down.

6. President's Report – Earlene Graham

I would like to take this opportunity to extend a very heartfelt thank you to the PMCC Board of Directors, the league representatives and all our volunteers for their contributions in keeping our club running smoothly. I would also like to thank our Head Safety Officer, Carol Volpatti, for keeping us all updated on the most recent Covid & Omicron Provincial Health Orders & protocols which allowed us all to enjoy a healthy curling season. As the safety officer for the club, any injuries to our members while curling were reported to Carol, and she would follow up with the City and the member. Our first aid kit is stocked and up to date with current information on a month-to-month basis as well. A special thank you to Lyndsay Graf for keeping our website current with the board and league updates. I would also like to extend a thank you to Peter Muir, our club bookkeeper for your leadership and direction on the Society and Gaming regulations and all our financial requirements as we navigated through these changes to be in compliance with the various financial groups.

I am pleased to report that the PMCC enjoyed a very successful "Return to Curling" after the 1-year closure of our 2020 – 2021 season due to Covid. We did lose some of our regular members due to the uncertainties of the pandemic, but we also had several new people join our very successful Newbie League as well as our daytime and evening leagues. We are now one of the largest clubs in the lower mainland's top 10 curling clubs in BC. Our membership is 579 strong curling in 18 different leagues as well as our Junior program. We were able to hold our first Senior Men's bonspiel of the season in December with men joining us from other clubs, thank you to the organizing committee for making it a success – even with all the Covid challenges. We had to cancel the Guys & Dolls, PMCC fun spiel, Bill Mills Junior Bonspiel due to the health restrictions but I am happy to announce that we will be able to finish our season with the Club Challenge and the Senior Men's club playdown's and championship in March.

Our Club Administrator, Janice van Veen has been a tremendous support to the Board – she has continued to build her relationships with our league representative's and the league members, finally being able to meet a lot of them in person after our one-year closure. Janice has had regular meetings with the league representatives which by doing this has enabled her to be their voice at the board meetings with any suggestions or concerns they might have. Janice produced and sent out several newsletters with updated news of the club and events throughout the season to the members of the club. With Janice's continued focus to build and maintain relations with members, city staff and other key stakeholders while keeping on top of ordering and maintaining supplies and equipment for the club, her position has allowed the Board to be able to focus on special projects. Covid protocols added substantially to the duties and learning curve of her position, but Janice continued with a smile on her face and a sense of humour while completing these duties, on behalf of the Board I thank you.

The cancelation of our 2020 -2021 season due to Covid protocols allowed the board members time to get a lot of work done “behind the scenes” that also continued into this season of 2021 – 2022. We implemented all registration for club, league and bonspiel events to go through Curling I/O, the Wave accounting system was introduced to the league representatives so that there were more accurate records kept for the club accountant and the club bookkeeper. All the league accounts are now under the umbrella of the PMCC with Van City. Committees within the Board have worked on updating and changing policies and procedures to be current with the Society Act and gaming policies. There are now job descriptions for all the board positions, league representatives, bar manager and bookkeeper for the club. Current Medical Emergency and Accident Reporting guidelines have been produced as well.

Finally, I would like to thank each member of our Club, for your support of the Board while we navigated through the many Provincial Health Order revisions, keeping each other safe and for just getting out there to enjoy the sport we all love. To those members that volunteered with your league, helped on a bonspiel organizing committee or helped to develop our next generation of curlers, your service is noted and greatly appreciated.

Earlene’s additional comments to her main report as originally circulated.

Learn to Curl & Newbies League – Thank You to Melissa Sim

I would like to recognize and thank Melissa Sim, her team of coaches and volunteer helpers for the excellent work they have done with the Newbie League and 5 pack sessions this season. Melissa worked to hold 3 Beginner Newbie sessions with a total of 45 participants in those sessions. She also held 2 5-pack sessions and an additional session after Christmas for a total of 86 participants. Melissa’s work has contributed to the support of curling and the addition of new curlers to the sport.

Bullying and Harassment Issues:

There have been 3 serious bullying and harassment complaints in the last 3 months put forward to the Board of Directors to investigate. The first one was in December just before the Christmas break, followed by one in January and another one in February.

The incident that occurred in December has resulted in legal action taken by one of our members against the PMCC Board of Directors and the Club, as this is ongoing, we have been advised by our lawyer that we should not discuss this reported incident.

The incident in January is under investigation and the incident in February has been resolved within the league.

Update on Regional Curling Facility:

The efforts to see the construction of a new curling and high-performance training center built in the Tricities continues. A proposal has been put forward to the City of Coquitlam with full support from the Sports User Association, a group that represents every user group of the current Recreation Sports facility on Poirier.

RDG properties met with our group and is interested in building a new 8 sheet curling facility on the property of Planet Ice if the City renews their ice contracts due for renewal within the next year.

The City of Burnaby is also interested in building a curling facility to become part of their sports complex on Kensington, they have already proposed where it would be built if it is passed by their Council. Burnaby has already approved the new high performance tennis facility for Tennis Canada so the sports council feels that the curling facility would be a natural fit.

Both of these proposals are awaiting approval from one of these communities. Our committee feels that it will get built, even though the Coquitlam site that has been offered to us is not our first choice, it is the only one that has been offered so far, as a possibility.

Follow Up Questions:

What would happen to Port Moody facility if a new club is built in Coquitlam?

Earlene's understanding is that all curling in the Tri-cities would move to the new regional facility.

7. Club Administrator's Report – Janice van Veen

Janice thanked all of the League Reps. & volunteers. She also thanked the Board for guiding her through these last couple of years.

I can't believe that it has been 22 months since I started in this position. I would like to thank all the PMCC members, leagues representatives, league treasurers, league secretaries, draw masters, Board members and executives who have supported me since I started. This past 2021/2022 season is the first full season as your club administrator. This position took on more tasks than originally expected due to Covid restrictions, Gaming Grant compliance, Revenue Canada compliance and operational upgrades. Unfortunately, this meant more hours were needed to complete and stay on top of my original tasks.

Even though there were added tasks I still enjoyed my position and the wonderful members whom I interact with regularly. I have been very fortunate to work with a wonderful supportive Board who has worked extremely hard behind the scenes to keep the management of the club moving forward. Of course, I work in

conjunction with our President Earlene Graham who has an infinite amount of knowledge and experience, in the running of a curling club.

In this report I have provided a breakdown of the hours that I have spent working for you the members on some of the daily and more specific tasks. I work for you, the members, and I believe you should know what I do for you.

*My total billable hours for January 1, 2021- December 31,2021 were **754 hours.** *

Preparation and attending 10 Board meetings not including extra meetings = 40 hrs.

Return to Curling Guidelines, PHO Covid protocols and vaccine verification = 246 hrs.

Curling IO support for members, inputting and refunding = 40 hrs.

Communication with other club managers/ administrators =18 hrs.

Communication with the City regarding ice rink management = 55 hrs.

Managing of Ice Contracts and lounge requests = 45 hrs.

Maintaining and restocking of ice rink supplies and equipment = 15 hrs.

Communication with members and leagues. = 147 hrs.

Daily emails, zoom meetings, telephone calls and checking of mail =148 hrs.

The information provided above gives you the member an idea of some of the tasks that I am responsible for as your club administrator. There are some other tasks that aren't broken out in the list such as booking practice ice, promoting the club, ordering supplies, creating, and sending out the newsletter, attending focus group meetings to support seniors, women, and children as it relates to curling. There are other very important tasks that haven't been addressed such as soliciting for paid advertising, the revision of our Code of Conduct, Mission, Values, and Vision document and investigating the possibility of major curling events at rink.

As our curling season winds down, I am in preparation mode for September.

Thank you for your continued support as we look forward to another year of curling.

There were not any questions related to Janice's report.

Mim Quigley-Metcalf moved that the three preceding reports, as circulated in the Pre-AGM documents, be received/adopted as part of these minutes, seconded by Anne Girbav, all in favour, motion passed.

8. By-law Update Resolution – Mim Quigley-Metcalf

Proposed Resolution:

Port Moody Curling Club

Society Number S-0060599

Special Resolution to be passed at the Annual General meeting to be held on March 12, 2022

WHEREAS:

- The Port Moody Curling Club's (PMCC) constitution and bylaws are important documents guiding the standards and operations of the PMCC
- The PMCC Constitution and Bylaws have not been reviewed or updated since the 2018 AGM.
- Further, in recognition of the need to maintain these documents in an effective and up to date condition, a review was conducted resulting in changes as highlighted and circulated to the general membership February 14, 2022.
- To come into effect the changes to the PMCC Constitution and Bylaws require that they be adopted by the general PMCC membership at the 2022 AGM.

THEREFORE, BE IT RESOLVED, THAT:

- The draft bylaws document attached to this resolution and duly circulated to the general membership 21 days in advance of the March 12, 2022 AGM be adopted as circulated.

PROPOSED BYLAW BCHANGES:

PART 2 – MEMBERSHIP

Admission

2.1 **Remove:** A person may apply to the Board for membership in the Society, and the person becomes a member on the Board's acceptance of the application.

Replace With: A person becomes a member in the Society when the person's membership fees are paid.

Rights and Obligations

2.3 **Remove** 2.3: Each member must submit a completed Society's membership application to the Society.

Replace With: Prior to participating in the Society each member must pay his or her annual membership fees, league fees and any other fees (the "Society Fees"), as determined by the Board, and by any dates set by the Board.

PART 3 – MEETINGS OF MEMBERS

Voting

3.5 **Add:** or by electronic poll.

Re-number PART 6 - BOARD POSITIONS TO PART 5:

Election or appointment to Board Positions

Old 6.1 now 5.1 **Change** wording to:

Within a week of the Annual General Meeting, newly elected Directors and Directors whose terms are continuing will hold "a Special" meeting to appoint/elect the President, Vice-President, Secretary and Treasurer for the term beginning April 1.

Old 5.2 moved to 6.2, **Add new** 5.2 wording:

The Past President will continue to serve as a non-voting resource for one (1) year regardless if their term is complete.

Old 5.3 moved to 6.3, **Add new** 5.3 wording:

Board members can only be re-elected to a Director's position for a maximum of three (3) consecutive terms.

PART 6 – DIRECTORS' MEETINGS (Formerly in PART 5)

Renumber old Section 5.1 to 6.1. - Calling Directors' meeting

Renumber old Section 5.2 to 6.2 - Notice of Directors' meeting

Renumber old Section 5.3 to 6.3 – Quorum of Directors

PART 7 – REMUNERATION OF DIRECTORS AND SIGNING AUTHORITY

Remuneration of Directors

Add new Section 7.3:

7.3 All Board members will receive full remuneration of their Society Membership.

Mim Quigley-Metcalf moved that the proposed Special Resolution as circulated in the Pre-AGM documents and subject to any changes or corrections from today's meeting, be adopted to revise the previous version of the PMCC Bylaws, seconded by Pierre Gallant, all in favour, motion passed.

9. 2022 League Representatives Year End Summaries:

League	No. of Curlers	What Did Club Do Well?	What Could Be Improved?	Comments
Monday Senior Men's	30 in 1 st half and 32 in 2 nd half. A decrease from 2019.		League sponsored the PCMCA Bonspiel and lost money. They feel that the online payment system may have affected attendance and bottom line along with GST costs and COVID issues.	Lorne Zucht's won the 1 st half with Romano Osellame, Fred Poppe & Peter Collins. The 2 nd half winners Lorne Zucht, Tony Stariha, Brian McArthur, Neil Nyberg.
Monday Night Men's	N/A			
Tuesday Sen. Men's	34 Curlers, decrease in numbers.	They really appreciated WAVES coffee service and Maureen's excellent bar service. Everything went well considering COVID.	They had issues with hacks which they hope will be corrected for next year.	First ½ Winners: Skip Stu Ren Third Tom Jones Second Michael Ward Lead Spare.
Tues. Early Afternoon	36 full time and 5 spares,	The club did a great job		We welcomed many new

Ladies (TEAL)	same numbers.	handling COVID.		curlers and are looking forward to many more joining us next season.
Tuesday Takeouts	48 Curlers, down from 52. Pleased to have 15 new, 8 of which were beginners.	We appreciate the work the club did to maintain curling throughout the year. Due to the new players, others stepped up into new positions which has gone well.		The Kelly Clemmensen rink won our grand aggregate this year, and we expect some good competition during our playoffs.
Wed. Daytime Ladies	32 Curlers which includes 2 new teams this season.	Janice did a great job communicating with the leagues.		Aggregate winners: Eser Ren, Angela Beers, Debbie Seres, Bernice Brown
Wed. Senior Mixed	24 Curlers, same as last season.			Winners of 1 st Half: Roos Team The group enjoyed our Christmas party. Great the bar is open for socializing after the games
Wed. Night Open	49 Curlers – decreased from 2	Janice did a great job of communicating		The bar being closed affected the

	draws of 48 for one and the other of 52.	with the members which was appreciated.		social aspect of curling.
Thurs. Senior Men's	50 for the 1 st half and 52 for the 2 nd half. A decrease from 2019 but teams moved to Monday to even out playing times.			1 st . Half won by Tony Tamayose's rink won with Stu Ren, Barry Schreder & Roy Harding 2 nd half was won by Dale Gregory with Ben Lucas, Brian Derrick, Norm Nieken
Juniors – Darren Kent	21 Tue./Thurs., 8 less curlers	Managed COVID well so we could curl.	Ice conditions could be better and cleaner. Be able to hang banners. More club promotion.	The Juniors had another successful year with several wins.
Thurs. Night Mixers	NA			
Fri. Master Men's Dale Gregory	36 - Same as usual	Reasonably happy with the ice most days.	Doors were not opened early enough but has resolved. Concerned about cost of ice fees and GST.	Highlights, they were able to hold 2 round robin events of 9 teams each event.
Fri. Sen. Mixed	36 first half 44 second half		Please improve the ice to what it was a couple of years ago. It could be improved but still better than our ice for many years.	The winners of the Fall session were unbeaten. The team included: Skip: Rick Applegath Third: Leslie Thomas-

				Cullen Second: Maureen Newell Lead: Joan Leibel
Friday Rocks	NA			
Newbies	Lessons: 47 curlers 5-Pack: 80 curlers Unique curlers: 53 Newbie increased numbers & first year for 5-Pack.	-Quick response from Janice to get ice contracts and registration set up when we started the 5-Pack. -Quick response from website and social media to update the website and get the word out on social media for each of the sessions of the Newbie Lessons and 5-Packs. -Flexibility on registration opening and closing.	-Ongoing marketing for the club and the sport. Regular “try-it” sessions to build interest and develop new membership. -Increased flexibility in leagues to be able to take on new teams/new league members if people coming out of Newbie Lessons are looking to join leagues. -Have a bookings/reservation software program through which people can book practice ice directly.	-Our awesome instructors. -The enthusiasm of the new curlers for the sport. -Start of the Newbie 5-Pack program. The initial, and continuing interest, and participation, in the Newbie 5- Pack.
Open Doubles	20 curlers plus 3 spares. Increased by 3 teams.	It was really nice to have the lounge available, lots more socializing as a result The food truck Wings provided an OUTSTANDING meal and great service for our 1 st Christmas Party.	Better ice would be nice, we don't really want 12 teams until Sheet 6 is...corrected, Unless of course they sign up.	Held first Christmas Party. League Champions: Andrew & Doug Robinson

Ice Maintenance Issues:

In the City's union environment, the Club is only allowed to bring in ice specialists twice per season which we have done. They train and assist the City employees on how to install and maintain the ice.

Ice Technician's do not seem to cover or change their footwear when they walk on the curling ice leading to dirt on the ice which is dangerous if a slider hits debris.

Pebbling is being done too far in advance of game play leading frost build up and very heavy ice.

The overhead door is left open while ice preparation is completed which allows different airflow into the rink area. As well, the door has been left open several times when play starts, this is an issue.

Hacks breaking possibly related to short pins.

Hacks need to be covered when curlers are practicing, heavy rocks can break the hacks. If more than one curler is on a sheet the covers can be left off as long as other curler stop the rocks. Please remind everyone.

The ice issues will be taken by Janice to a discussion with Jim Lacroix.

A comment was made that the atmosphere is coming back at the PMCC, curling has changed for the better, members were glad the Club Challenge was back. We had a slow start to the year. Kudos to PMCC, it's doing well.

A suggestion that the Club or leagues give icemakers a little appreciation gift. Some leagues have been doing it, but we are not sure if they are allowed to accept gifts. Put forward to the new board.

11. Elections:

Earlene Graham declared nominations from the floor open for the 7 vacant directors' positions on the Board and called for nominations.

She also advised the meeting that several nominations were received prior to the AGM which were: Pierre Gallant, Steve Renaud, Paul Longley, Anne Girbav, Barry Ayers and Mary Dyk for a total 6. All were confirmed as willing to stand for election.

The 6 members nominated were acclaimed as elected making a vote unnecessary.

Earlene thanked Terri Evans for her service over the past few years, we are going to miss her input and keeping us on the straight and narrow. On behalf of the Club Earlene wished Terri all the best with her education and family, thank you Terri!

12. Other Business:

On the circulated agenda, members were asked to send in any items they would like added to AGM agenda 14 days prior to the meeting. The following item was received from Sandra Dulong.

a. PMCC Protocol Re: Complaints and Dispute Investigations- Sandra Dulong.

A discussion occurred as to whether this item should be heard at the AGM rather than sent to the new Board. Following the discussion, the Chair made the decision to allow it with the understanding there would not be any response from the Board as per legal advice to the Board, nor further discussion.

Sandra Dulong read the following statement and provided a copy to the Secretary for the minutes. The document was received as information only and is included verbatim, as received.

AGM Meeting: March 12, 2022

Item 10 – New Business

Board of Director Protocol re: Complaints and Dispute Resolution

Good Afternoon:

On behalf of the Thursday Night Mixer members who were involved in the Bar/Lounge incident of December 16, 2021, we wish to make a statement for the record. This is regarding the protocol and process that the PMCC Board of Directors used to make their decision and the outcome it had on the members involved.

In particular, the PMCC Board of Directors' handling of the December 16th incident lacked accuracy and transparency. The PMCC Board reviewed and discussed the incident and statements, then voted on a motion to suspend members without following the PMCC Harassment, Bullying, Discrimination and Assault Policy. The lack of abiding by their own Bylaws and Procedures led to false accusations and feelings of harassment/intimidation to those accused. There are no further actions that the Board can take that would correct or in any way support the members that were involved.

Those members involved in this incident request that the PMCC Board make sure that all its members of the Port Moody Curling Club be properly represented in future incidents of this nature. These are very sensitive circumstances, and they need to be managed appropriately. Harassment and bullying are both serious allegations, and it is critical that all policies and procedures be strictly followed. This will ensure that a proper and a fair resolution is achieved.

Thank you for your time, Sandra Dulong

There were no further questions or comments under the Other Business section of the meeting.

13. Adjournment:

The meeting adjourned at 1:59 p.m.

Schedule A: Financial Documents to 2022 AGM:

Final reports will be produced after our Fiscal Year End (31 March 2022)

Interim Report as of 10 February 2022

Statement of Financial Position		
Assets	2021-22	2020-21
Cash	\$ 154,904.55	\$ 132,777.21
Curling Equipment	\$ 5,170.40	\$ 548.00
Operations Equipment	\$ 1,226.33	\$ 1,226.33
Office Equipment	\$ 1,827.25	
Club Clearing	\$ (47,333.97)	
Program Clearing		
Prepaid Expenses		
Accounts Receivable	\$ 1,321.00	\$ 1,693.90
Taxes Rebate		
Bar Equipment & Improvements	\$ 22,198.70	\$ 22,198.70
Amortization of Assets	\$ (4,439.74)	\$ (4,439.74)
	\$ 134,874.52	\$ 154,004.40
Liabilities	2021-22	2020-21
Accounts Payable	\$ 2,791.52	\$ 4,768.99
Taxes Payable	\$ 1,763.12	\$ (368.98)
	\$ 4,554.64	\$ 4,400.01

Net Assets	2021-22	2020-21
Net Assets	\$ 167,136.94	\$ 149,604.39
Liabilities & Net Assets	\$ 171,691.58	\$ 154,004.40

Note: Club Clearing represents the amount due to the City of Port Moody for Recreational Complex Rentals.

Interim Report as of 10 February 2022

Operations Budget

Revenue	Actual	Budget	Variance
Membership Fees	\$ 28,389.00	\$ 26,000.00	\$ 2,389.00
Program Fees	\$ 114,572.75	\$ 100,000.00	\$ 14,572.75
Clearing	\$ (36,817.06)		\$ (36,817.06)
Bonspiel Fees		\$ 20,000.00	\$ (20,000.00)
Event Fees	\$ 4,800.06		\$ 4,800.06
Other Fees			
Interest	\$ 45.79		\$ 45.79
Fundraising-Gaming	\$ 1,987.50		\$ 1,987.50
Grants/Waivers			
Fundraising	\$ 200.00		\$ 200.00
Products	\$ 11,617.00		\$ 11,617.00
Other Income			
Bar Operations	\$ 19,684.05	\$ 25,000.00	\$ (5,315.95)
	\$ 144,479.09	\$ 171,000.00	\$ (26,520.91)

Expenses	Actual	Budget	Variance
Recreation Complex Rentals	\$ 89,318.50	\$ 80,000.00	\$ 9,318.50
Professional Services	\$ 31,227.88	\$ 35,000.00	\$ (3,772.12)
Operational Expenses	\$ 12,735.46	\$ 7,000.00	\$ 5,735.46
Program Expenses	\$ 8,748.85	\$ 30,000.00	\$ (21,251.15)
Insurance	\$ 1,802.00	\$ 1,400.00	\$ 402.00
Affiliation Fees	\$ 10,400.00	\$ 10,000.00	\$ 400.00
Gaming Licences	\$ 25.00	\$ 25.00	
Gaming Expenses			
Volunteer Appreciation	\$ 120.00	\$ 800.00	\$ (680.00)

Competition Subsidy			
Junior Program Subsidy			
Pandemic Expenses	\$ 534.06	\$ 500.00	\$ 34.06
Bonspiel Expenses	\$ 4,351.25	\$ 10,000.00	\$ (5,648.75)
Event Expenses	\$ 173.87		\$ 173.87
Bar Operations	\$ 25,859.51	\$ 24,000.00	\$ 1,859.51
	\$ 185,296.38	\$ 198,725.00	\$ (13,428.62)
Excess (Deficiency)	\$ (40,817.29)	\$ (27,725.00)	\$ (13,092.29)

Note: Clearing represents Leagues/Junior Program outstanding posting in Wave to balance the Financial Reports

Budget		
Income	2021-22	2022-23
Operations	\$ 26,000.00	\$ 41,000.00
Programs	\$ 100,000.00	\$ 120,000.00
Bonspiels	\$ 20,000.00	\$ 20,000.00
Events		\$ 5,000.00
Fundraising		\$ 6,000.00
Other		\$ 600.00
Bar Operations	\$ 25,000.00	\$ 30,000.00
	\$ 171,000.00	\$ 222,600.00
Expenses	2021-22	2022-23
Operations	\$ 54,725.00	\$ 63,800.00
Programs	\$ 100,000.00	\$ 120,000.00
Bonspiels	\$ 20,000.00	\$ 20,000.00
Events		\$ 5,000.00
Fundraising		\$ 25.00
Other		\$ 250.00
Bar Operations	\$ 24,000.00	\$ 24,000.00
	\$ 198,725.00	\$ 233,075.00
Excess (Deficiency)	\$ (27,725.00)	\$ (10,475.00)